

# ALLAN | CARTER

The Recruitment Partner for Communications Technology

## EXAMPLE INVOICE

**To:** Allan|Carter Ltd  
Accounts Department  
Bellbrae House, 168 High Street  
Crowthorne RG45 7AT  
United Kingdom

**From:** *Your Address Details*

**Date:** *Invoice date*

**Company Name:** *Your Company Name*

**VAT Registration No:** *Your VAT Registration Number (if Applicable)*

Week Ending	Hours worked/rate	£ Net	£VAT	£ Gross

**For Provision of contract services of *Your Name* at *Client Name & Address*, for the period of:**

*Relevant dates*

**Registered Office:** *Your Ltd Co Name*

*Your Ltd Co's Registered Address*

Allan|Carter Ltd.

Company Registration Number: 5110190

Bellbrae House, 168 High Street, Crowthorne RG45 7AT UNITED KINGDOM. Reception: +44 (0)1344 753 330 [www.allancarter.com](http://www.allancarter.com)